

**SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT,
INC. /COG
QUARTERLY BOARD OF DIRECTORS MEETING
April 9, 2010
ENMU-Roswell**

MINUTES

I. CALL TO ORDER

The quarterly meeting of the Board of Directors of the Southeastern New Mexico Economic Development District/COG was called to order by Board President Phil Burch at 10:04 a.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL AND INTRODUCTIONS

The following member governments were represented by directors, alternates or proxies:

MEMBER GOVERNMENTS

Chaves County—Michael Trujillo
Eddy County – Lewis Derrick, Commissioner
Lea County – C.c. Nelson, Grants Administrator
Lincoln County -- Eileen Sedillo, Commissioner
Otero County – Ray Backstrom, County Mgr
Alamogordo – Joe Ferguson, Commissioner
Artesia – Phil Burch, Mayor
Capitan – Sam Hammons, Mayor
Carlsbad – John Beasley, Dir. of Community Dev.
Carrizozo – Mike Petty, Mayor
Cloudcroft – Carlene Briggs, Court /Clerk/AH Judge
Corona – Sam Seely, Trustee
Dexter – David White, Mayor
Eunice – Matt White, Mayor
Hagerman – Connie Andrews, Councilor
Hobbs – Joe Dearing, City Planner
Hope – Lora Crumrine, Clerk/Treasurer

NON-GOVERNMENT MEMBERS

Bill Mershon, Otero County Private Sector
Curtis Schrader, Representing Gregg Fulfer

Loving – Pete Estrada, Mayor
Lovington – Scott Gandy, Councilor
Roswell – Steve Henderson, Councilor
Ruidoso – Michele Rebstock, Councilor
Ruidoso Downs – Tom Armstrong, Mayor
Tatum – Marilyn Burns, Mayor
Tularosa – Ray Cordova, Mayor

A quorum was present with 24 of the 26 member governments represented.

Visitors and Guests present:

Doris McDonald, Trustee—Capitan
Guy Lutman, Commissioner—Eddy County
Lee Gross, Trustee—Carrizozo
Claire Manatt, Financial Advisor—NMFA
Marco Grajeda, Field Rep.—Senator Udall
Paula Tackett, Director-LCS—Santa Fe
Monica Voorbach, HR/Procurement—Tularosa
Senator Tim Jennings, District 32
Representative Candy Ezzell, District 58

SNMEDD/COG Staff Present:

Hubert Quintana, Executive Director
Carolyn Arias, Office Manager, SBDC
Beth Pappas, Office/Finance Manager
Dora Batista, Planning & Development
Pansy Moffitt, Office Assistant

IV. APPROVE MEETING AGENDA FOR APRIL 9, 2010

The agenda for the meeting was included in the board packets mailed to each Director for their review. Michele Rebstock made a motion for approval of the agenda. Matt White seconded the motion. Motion carried.

V. APPROVE MINUTES OF JANUARY 22, 2010

The minutes of the January 22, 2010 quarterly meeting were included in the packets mailed to each Director for their review. A motion was made by Michele Rebstock and seconded by Ray Backstrom. Motion carried.

VI. REVIEW AND ADOPT FINANCIAL REPORT & BUDGET ADJUSTMENTS

Hubert presented the SNMEDD and RPO financial reports, and budget adjustments which were included in the packets mailed to each Director prior to the meeting.

We just received the 3-year EDA grant for \$180,000, or 60,000 per calendar year. Mayor Burch will sign it and we will mail it in as soon as possible.

Ray Backstrom made a motion to accept the financial reports and budget adjustments as presented. Curtis Schrader seconded the motion. Motion carried.

VII. REVIEW AND ADOPT 2009 AUDIT REPORT

Audit Report for fiscal year ended June 30, 2009 was distributed to all members. District auditor Jennifer Nunez from Miller and Associates, CPA PC presented the audit report stating all District records were in good order. An exit conference was held and there were no audit findings. The District received an unqualified audit report. A motion was made by Matt White to approve and adopt the audit report seconded by Curtis Schrader. Motion carried.

VIII. DISCUSSION ON NEXT MAYORS' SUMMIT—MAY 20TH IN HOBBS AT THE LEA COUNTY EVENT CENTER

Oil and Gas-New Mexico will have a presentation followed by Tres Amigas. The keynote speaker will be Lt. Governor Diane Denish.

There will be a roundtable with the area legislators during lunch.

A tour is planned with the National Enrichment Facility in Eunice.

IX. REPORTS

CDBG/PLANNING/WIA – Dora Batista – On March 29th our District presented 9 CDBG applications to the New Mexico Community Development Council.

Everyone did a great job. There were 35 applications total for the State and our District had 9 or 26% of the applications out of 7 Districts applying. The allocations will be held April 21st at 8:30 a.m. at the Marriott Pyramid. The information regarding hotel arrangements and the address in the handouts of those who applied.

Those applying from our District are:

- Town of Dexter

- Town of Hagerman

- City of Hobbs

- Lea County

- Lincoln County

- City of Lovington

- City of Roswell

- City of Ruidoso Downs

- Town of Tatum

The City of Roswell along with Dean Baldwin Painting also presented a request for Economic Development Funds.

The question they asked our applicants was: How many public hearings did you hold and how many people attended? Usually they ask about water rates, audits, etc. This seemed to be the question this year. Those of you applying for 2011 funds need to start your hearings now and encourage attendance.

The Council also reprimanded a couple of the applicants from other Districts because they did not submit a phased application even after being asked to by Local Government Division. The NM Community Development Council wants to see a phased amount submitted.

WIA..... The next WIA meeting is scheduled for April 13th in Portales at ENMU at 10:00. The minutes from the last meeting are in your handouts.

SBDC PROGRAMS –Carolyn Arias— The Roswell Small Business Development Center had 285 clients in 2009. End-of-year statistics show capital formation of \$4,623,233 for the year. This figure includes five business start-ups, two businesses purchased and nine business expansions. Thirty-three new jobs were created as a result, and 38 existing jobs were retained.

SBDC Day at the Legislature, held on January 28 and 29, was a special 20th

anniversary event this year. Barbara Baldwin, a long-time client, was honored as our success client of the year. Barbara brought her company, Dean Baldwin Painting, Inc., to Roswell in 1999. In the eleven years since, the company, an FAA certified aircraft painting facility, has grown to employ 155 full time employees who earn \$4 to \$5 million in gross wages in Roswell annually. The company generates \$9 to \$11 million in annual revenue, resulting in an economic impact in the local area of more than \$26 million.

Their display featured a photo montage of military aircraft the company has painted and a video presentation from their website, www.deanbaldwinpainting.com, that showed a time-lapse sequence of the process of painting a large commercial aircraft from start to finish.

Gene Simmons has recently been appointed to the board of the ELCDC (Enchantment Land Certified Development Corporation). He has served on the ELCDC Loan Review Committee for the past year, in which capacity he has been responsible for reviewing loan applications under the SBA's 504 loan program.

Other activity to be reported this quarter includes:

January 27: Gene Simmons attended the board meeting of the Chaves County Development Foundation. He serves on the CCDC board as an ex officio member.

February 17: Gene Simmons met in Roswell with Frank Padilla, Director of the US Department of Housing and Urban Development (HUD), Office of Community Planning and Development, and other community leaders regarding a three-quarter million dollar grant opportunity for the expansion of an existing city facility being utilized by one of our clients. The expansion would create 30 to 40 new high paying jobs. Several other meetings took place this quarter regarding this project.

March 11: Gene Simmons spoke about entrepreneurship and business opportunities to a group in Artesia.

SERPO – Mary Ann Burr –Requests for reimbursement and quarterly reporting were submitted to NMDOT for the second quarter on **January 18, 2010**, in the amount of \$19,084.25. Payment was received **February 12, 2010**
Scheduled and coordinated the **February 24, 2010** SERPO meeting. Agenda items included:

- o Functional Reclassification Request for Chaves County
- o New Mexico Highway Safety Applications

Received applications from the following local/county/tribal governments:
Curry County

Hobbs
Lea County
Mescalero Apache Tribe
Roswell

- o Presentation by Robert Kurtz (District 2/NMDOT) on the New 2009 Manual on Uniform Traffic Control Devices (MUTCD)

February/March, 2010 – Participated with City of Hobbs and Safe Routes to School Team in kick-off meeting on **2/4/2010** and walking assessments held on **2/18/10, 2/25/10** and **3/4/10** for Coronado, Mills, and Southern Heights Elementary Schools.

Scheduled and coordinated the **March 25, 2010** SERPO meeting (Roswell). Agenda items included:

- o Roadway Rating and Prioritization
 - Received applications from the following local governments:
 - Alamogordo
 - Carlsbad
 - Hobbs
 - Roswell
- o Enhancement Prioritization
 - Alamogordo
 - Carlsbad
 - Curry County
 - Eunice
 - Hobbs
 - Lovington
 - Roswell
- o Scenic Byway Prioritization
 - Billy the Kid Marketing Campaign
 - Billy the Kid River Trail
- o Election of Officers
 - Presentation by David Certain, State Trails Coordinator, State Parks Recreational Trails Program (RTP)
 - Presentation by Greg White, Transit Planning Coordinator, NMDOT Statewide Management Plan

2010 CENSUS UPDATE – Pansy Moffitt— The SNMEDD/COG met with elected and community officials from Lea County in preparation for the 2010 Census. The community officials have requested the consideration of changes by the Census Bureau of several census tracts in Lea County.

The City of Hobbs is requesting the creation of a new Census Designated Place in

what is now currently identified as Census Tract 0700 (35025000700) located north of the City of Hobbs and south of the City of Lovington. The County is requesting the 0700 Census Tract be divided into 3 or 4 new Census Tracts.

The City of Lovington is requesting the expansion of two existing census tracts 1002 and 1003. The expanded tracts contain identifiable core areas associated with the City of Lovington, but more importantly include the majority of the proposed tracts population and housing.

The Town of Tatum is requesting that a new census tract that conforms to the same boundaries as the Tatum CCD be created. The change is requested because currently Census Tract 1100 (35025001100) comprises nearly the entire north two thirds of Lea County. The proposed CCD will put the Town of Tatum on a par with the City of Jal/Jal CCD and the City of Eunice.

The result will be that Lea County, New Mexico will have sixteen census tracts rather than the existing thirteen census tracts. A much clearer and precise demographic picture of Lea County's population and settlement patterns for census use will be developed.

An update on the Census mail in forms was presented on each of the counties and the municipalities.

NMFA—Claire Manatt—A bill was passed for the colonias infrastructure 5% dedication of the severance tax.

DISTRICT ACTIVITY – Hubert Quintana – Last quarter activities are included in the District's Quarterly report that was distributed to all members.

X. PROGRAM: LEGISLATIVE REVIEW OF BOTH THE REGULAR AND SPECIAL SESSIONS BY AREA LEGISLATORS

State Senator Tim Jennings and Representative Candy Spence-Ezzell gave an overview of the legislative session. There was no Capital Outlay money and doesn't look like there will be much in the next couple of years. Senator Jennings said there could be some significant short falls due to the reduced revenues. There was a 20% drop in revenues. He stated that we need to protect the businesses that are already here in New Mexico. We need to attract more businesses and make it friendlier for them to come into New Mexico.

Representative Candy Spence-Ezzell sees problems continuing to grow with state government and budget, they both continue to grow. There were problems with Senate Bill 182, the repeal of any unused Capital Outlay money. This administration was adamant about if the money is not used it will be returned. Some of the projects had already been started.

XVI. COMMENTS AND ANNOUNCEMENTS—There is a contingent from Eddy and Chaves County, the City of Roswell and City of Artesia going to Washington. Mayor Burch, Commissioner Lutman, and Commissioner Trujillo have appointments with Representative Teague, Representative Lujan, Senator Udall, Senator Bingaman, the Bureau of Indian Affairs, and the Chief of the Border Patrol. There is a visit scheduled with the State Department for the contingent of Roswell to support ILEA. There is also a meeting scheduled with the Director of FLETC and her Washington staff. If there are any concerns or issues, please notify Mayor Burch, Commissioner Lutman, or Commissioner Trujillo.

Representative Ezzell stated that unless they can come up with some funding the last graduating class of New Mexico Youth Challenge will be in June 2010. If anyone has any ideas for funding please let Representative Ezzell know. This is a very worth while program for the troubled youth.

XII. ADJOURN

There being no further business or discussion Ray Backstrom made a motion to adjourn. Matt White seconded the motion. Motion carried. The meeting adjourned at 11:55 a.m.

Respectfully submitted, Approved this _____ day of _____, 2010

Hubert H. Quintana, Secretary

Phillip S. Burch, President